

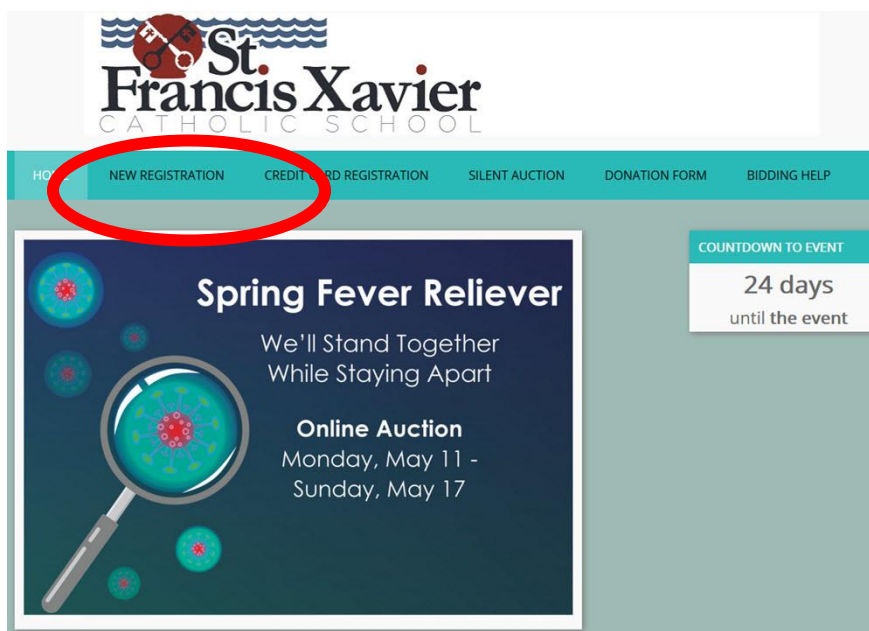
Register to Bid!

Registration must be done on a laptop or computer. Once you are registered and have saved your credit card information, you can then view items and place bids on a mobile device.

1. Go to <https://bidpartner.net/stfrancis/> on your laptop or computer.



2. Select 'Register as New Bidder.'



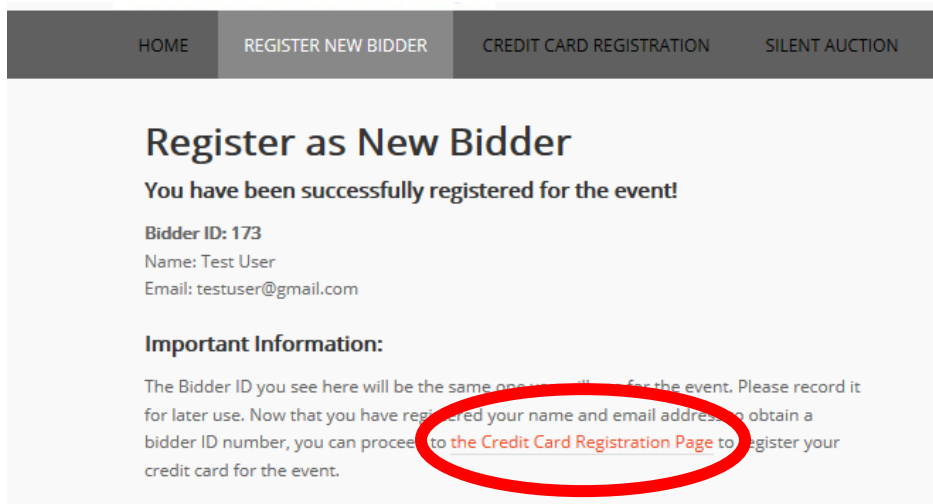
3. Enter your Name, Email, Address, and a Password of your choice, then 'Submit.'

The screenshot shows the website header for St. Francis Xavier Catholic School with a navigation menu including HOME, NEW REGISTRATION, CREDIT CARD REGISTRATION, SILENT AUCTION, DONATION FORM, and BIDDING HELP. The main content area is titled "New Registration" and includes instructions for bidding. A "COUNTDOWN TO EVENT" box indicates 24 days until the event. The registration form contains fields for Name, Email, Phone, Address, City, State, ZIP Code, Password, and Confirm Password, with a SUBMIT button at the bottom.

4. Make a note of the Bidder ID assigned to you.

The screenshot shows the "Register as New Bidder" confirmation page. The navigation menu includes HOME, REGISTER NEW BIDDER, CREDIT CARD REGISTRATION, and SILENT AUCTION. The main heading is "Register as New Bidder" followed by the message "You have been successfully registered for the event!". A red circle highlights the registration details: Bidder ID: 173, Name: Test User, and Email: testuser@gmail.com. Below this, there is an "Important Information:" section explaining that the Bidder ID will be used for the event and that the user should proceed to the Credit Card Registration Page to register their credit card.

5. Go to the 'Credit Card Registration' page.



HOME REGISTER NEW BIDDER CREDIT CARD REGISTRATION SILENT AUCTION

Register as New Bidder

You have been successfully registered for the event!

Bidder ID: 173
Name: Test User
Email: testuser@gmail.com

Important Information:

The Bidder ID you see here will be the same one you will use for the event. Please record it for later use. Now that you have registered your name and email address to obtain a bidder ID number, you can proceed to [the Credit Card Registration Page](#) to register your credit card for the event.

6. Enter the email address you used to register as a new Bidder and click 'Search.'



St. Francis Xavier
CATHOLIC SCHOOL

HOME NEW REGISTRATION CREDIT CARD REGISTRATION SILENT AUCTION DONATION FORM

Credit Card Registration

Instructions

By pre-registering your credit card here before the event, you will not have to wait to register it upon check-in, allowing for a faster and more efficient check-in process. Please start by entering the email address you used to register for the event below to verify your identity with the system. Once you have confirmed your identity, you may enter your credit card details. All credit card details are securely handled by our payment processor and are not transferred with any other data processors.

Email *

7. Verify the person shown is you, and click 'This is me, continue.'

HOME REGISTER NEW BIDDER CREDIT CARD REGISTRATION SILENT AUCTION

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Email *

User Found

Please verify the below information. If this information is incorrect, please contact your event coordinator.

ID: 173
Name: Test User
Email: testuser@gmail.com
Phone: 555-555-5555

8. Enter Credit Card information and click 'Submit.'

HOME REGISTER NEW BIDDER CREDIT CARD REGISTRATION SILENT AUCTION

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By pre-registering your credit card here before the event, you will not have to wait to register it upon check-in, allowing for a faster and more efficient check-in process. Please start by entering the email address you used to register for the event below to verify your identity with the system. Once you have confirmed your identity, you may enter your credit card details. All credit card details are securely handled by our payment processor and are not transferred with or stored on our servers.

Credit Card Registration for: Test User (ID #: 173)

Card Number
Accepted: Visa, MasterCard, American Express, Discover, Diners Club, and JCB

CVC

Expiration (MM/YYYY) /